

MINUTES
TIGARD CITY COUNCIL WORKSHOP MEETING
April 16, 2002

1. WORKSHOP MEETING
 - 1.1 Call to Order - City Council
Mayor Griffith called the meeting to order at 6:34 p.m.
 - 1.2 Roll Call: Mayor Griffith; Councilors Dirksen, Patton, and Scheckla
 - 1.3 Pledge of Allegiance
 - 1.4 Council Communications & Liaison Reports: None
 - 1.5 Call to Council and Staff for Non Agenda Items: None
2. JOINT MEETING WITH CITY COUNCILS OF TIGARD, TUALATIN AND THE TIGARD-TUALATIN SCHOOL DISTRICT BOARD
 - Mayor Griffith welcomed all those in attendance.
 - Introductions:
 - Tigard Council –
Mayor Griffith
Councilor Dirksen
Councilor Patton
Councilor Scheckla
 - Tigard-Tualatin School Board –
Al Hieb – Board Chair
Mark Chism, Board Vice-Chair
Carolyn Neunzert, Board member
Pat Biggs, Board member
Barry Albertson, Board member
Steve Lowder, School Superintendent
Susan Stark Haydon, Community Relations Director
 - Tualatin City Council --
Lou Ogden, Mayor
Tony Weller, Council President
Helen Cain, Councilor
Bob Boryska, Councilor
Chris Bergstrom, Councilor
Ed Truax, Councilor
Steve Wheeler, City Manager
 - Discussion of Topics of Mutual Concern and Interest
 - a. May/November 2002 Bond Items – *Review status.*

Steve Lowder, TTSD School Superintendent – distributed information on the school bond issue in May, which is on file in the City Recorder's office. Dr. Lowder reviewed key elements of the measure.

Councilor Patton presented an update on the New Library bond measure (Measure 34-47). She noted she is receiving positive responses about the proposal, but it will be critical to get 50 percent voter turnout in order to pass this money measure. Councilor Patton reviewed activities to discuss the new library with citizens.

Both Dr. Lowder and Councilor Patton noted the importance of both of these measures for the community. The next issue (May) of Cityscape will have an information piece on both measures.

b. Results of the Assets Survey – *Review the next steps.*

Mayor Griffith introduced this agenda item. Information was distributed, which is on file in the City Recorder's office.

John Morgan from the Washington County Commission on Children and Families was present and gave a PowerPoint presentation, which is on file in the City Recorder's office.

The results were discussed as was the need to get information to key staff members to integrate steps into processes including budgeting. Some actions, such as an “attitude shift” would not require financial aid.

What is next:

- Confirming what we already know
- Call to understand, affirm, and act
- Pacesetter projects include:
 - Tualatin Youth Advisory Committee
 - Tigard Mayor's Youth Forum Committee
 - Tualatin United Methodist/YWCA/Library Summer Program for apartment complex
 - Little things – Think Kids & Assets First!

c. Youth Activities – *How to coordinate?*

- Mayor Jim Griffith's Youth Forum

Mayor Griffith reviewed the status of the Youth Forum in Tigard. He said 80 kids are participating in an after-school program and Tigard is

looking forward to expanding to accommodate more participants. Forum members are attempting to find sponsors to provide food items.

- Tualatin's Youth Council

Mayor Ogden noted the City of Tualatin has made several attempts to launch a youth program. He asked for advice on how to engage people to become active on the forum – what makes it work and how does this translate to an after-school program?

Ms. Stark Haydon responded that the Commission on Children and Families provided a grant for this after-school program at Twality Middle School. Tigard staff provide some support to the Tigard Youth Forum (City Manager Monahan and Assistant to the City Manager Newton), which got its start, initially, as a program offered during the school Christmas break one year. Assistant to the City Manager Newton added that the Youth Forum members did not bring any preconceived ideas to the table. The Forum membership is comprised of a variety of community representatives including those from churches and youth service providers. Ms. Newton referred to a “white paper” created, soon after the Forum was established, to identify the challenges and to put all the pieces together.

- Skateboard Parks – Tualatin's Success; Tigard's Present Effort

Mayor Griffith noted this item, in the interest of time, would not be discussed. He said that the City of Tualatin has a successful skateboard park and Tigard is working on developing a park of its own.

- c. Tri-Met Bus Service – *Are there improvements needed to bus routes that would further our collective efforts?*

Mayor Griffith cited the needs Tigard has brought forward to Tri Met for improvements to Tigard service.

Community Development Hendryx noted staff has been gathering data for critical populations, corridors that need service, and businesses service needs. Staff will share this information with Tri Met. Staff is also reviewing the City's infrastructure to accommodate concerns of Tri Met; i.e., where are sidewalks needed. Tri Met has been cooperative in conversations with Tigard.

Mayor Ogden said that Tri Met service for Tualatin basically serves riders who need to travel to downtown Portland. Tri Met does little for the City of Tualatin. There is a shuttle service managed by the Chamber of Commerce, which has lost about \$25,000 over the last five years. Tri Met does not service the suburbs even though the issue has been brought up and discussed several times in recent years. Mayor Ogden said he salutes what Tigard is doing, but wonders whether Tigard will actually see any results. The Tualatin business community, per Mayor Ogden, would be the group that may push for secession from Tri Met.

Mayor Griffith noted the number of jobs in Washington County is as great as the number in Portland's downtown area.

Mayor Ogden said that he is not being critical of Tri Met, as he has come to realize that Tri Met must make business (financial) decisions on how to provide services.

- d. The Tualatin-to-Tigard Pedestrian Bridge – *What is the outlook for Federal funding?*

Mr. Wheeler noted the last activity regarding the bridge occurred a couple of months ago when they were told there might be money available for this project. County officials asked for and obtained information from Tigard and Tualatin. Nothing has been heard since then. This bridge would be part of the greenway connection project and it would be good linkage for Tualatin, Tigard and Durham.

- e. School District Property – *What is the potential for coordinated use?*

Mayor Griffith introduced this item.

- Rider Property – Joint use by Tigard for a water reservoir with play field.

Tigard Public Works Director Wegner said discussions on joint uses of this property began about two years ago. A preliminary study has been done and the school district has asked if Tigard would be ready to build when the school bond passes. Mr. Wegner said the City could be ready by switching some priorities. The needed construction would take about two years to complete and the fields would be ready when the school is done.

- Avery Property – Potential for Joint Use with City of Tualatin

Dr. Lowder noted there have been preliminary discussions about a joint venture with the City. Mr. Wheeler said this has been a long-term discussion and the City is open to joint uses of this property.

Tualatin Councilor Bergstrom asked about the long-term use of the Tualatin Elementary School. Dr. Lowder said the building would likely be replaced and the district is exploring other uses at this location, such as the magnet school. It was noted that this property has historical significance to some Tualatin residents.

- Other Properties – Potential investment by cities?

Mr. Wheeler said that a facility visioning process is underway in Tualatin and the city may look to the school district for potential joint use of school properties.

Mayor Griffith said the Tigard skateboard committee is looking at a Fowler site as a potential park location.

Dr. Lowder said the old district administration building, near C.F. Tigard Elementary, would be expensive to refurbish. The school district has not decided what to do with this property.

- f. DARE Programs – *Changes planned for the coming school year as the District complies with grant funding requirements.*

Ms. Stark Haydon said the district has a federal grant for \$100,000 for tobacco education. One of the requirements of this grant is to provide a fifth grade curriculum that is an “approved program” and DARE is not “approved.” The district needs to find an accepted program. Currently the district is looking at how to make it work with DARE and another curriculum.

There was discussion about why DARE is not an approved program because of some “political” challenges. Tualatin Chief Winegar noted that DARE does not have statistics to demonstrate that the program is successful. DARE advocates are working toward getting on the “approved list”; however, the timing of when approval will be forthcoming is not known. Dr. Lowder noted that the district is hoping to have SRO’s teach a similar program, but this does not appear to be as straightforward an undertaking as they first thought it would be since program administrators want their curriculums to be taught as a whole – not just segments of the program. This matter needs to be addressed so that a program is in place by next school year.

- h. Other agenda items.

Tualatin will host the next joint meeting in about six months. The City Council and Board members decided it would be beneficial to hold a joint meeting twice a year.

Recessed: 8:05 p.m.
Reconvened: 8:20 p.m.

3. COMMUNICATION PLAN UPDATE

Assistant to the City Manager Newton reviewed this agenda item and staff report, which is on file in the City Recorder's office.

Ms. Newton reviewed the communication efforts. She said CIT attendance is declining and fluctuates depending on agenda topics. She advised staff would like to pre-tape the June, July, August and September meetings during the day and cablecast the meetings later. This would allow the city to present an expanded array of programming because the taping could be stopped and started to add different types of productions; such as interviews, educational pieces, candidate forums, etc. Staff will update Council in October about whether this change was a success. Ms. Newton advised there would be an opportunity for citizens to give input.

Other highlights in Ms. Newton's report were:

- advised that the City's Communication Plan is being updated
- most press releases from the City are being picked up by the media
- soon there will be an ad on the City's website asking for people to consider becoming a Community Connector
- a contract was signed with Tualatin Valley Community Access (TVCA), which means that broadcasts may be available soon for hearings officer and planning commission meetings
- the City's new web page was ready in January; there were 782 average daily hits in March
- the Goal Guide continues to be published quarterly
- TVCA will have new bulletin board software installed by the end of April

City Recorder Wheatley reviewed the proposed new Cityscape format, which included adding photos and two-color printing. After brief discussion, Council consensus was to move forward with the new format with photos and two-color print.

4. REVIEW COST-OF-SERVICE STUDY FOR PLANNING FEES

Community Development Planning Manager Dick Bewersdorff gave the staff report and presented PowerPoint slides, which are on file in the City Recorder's office. Financial Operations Manager Tom Imdieke and Chris Bell (a representative from Merina & Company) were present to answer questions.

The question before Council was to determine the rate of fee recovery for planning services.

After discussion, Council direction was as follows:

- Council is interested in reviewing a rate structure that would recoup, at a minimum, the cost of service for specific project items, including an amount for overhead and salaries.
- Another option Council would like to review is for a range to be established for charges that would be imposed (from a simple administrative review and approval charge to what charges would be needed to cover the cost of appeals). Council asked staff to verify if the comparisons between other jurisdictions are an “apples-to-apples” comparison.
- Council agreed that any rate structure should be tied to a consumer price index for periodic adjustment.

Also, it would be proposed that fees be adjusted in the Washington County Urban Growth Boundary to recover costs for projects that Tigard oversees.

5. UPDATE ON THE LONG-RANGE PLANNING DIVISION PROGRAM

Community Development Director Hendryx and Planning Manager Shields presented the staff report on this agenda item. The staff report and charts reviewed are on file in the City Recorder’s office.

Staff noted that work from all three tiers (Council goals; state, federal and regional programs and mandates; and ongoing research) can be accomplished if priorities are assigned.

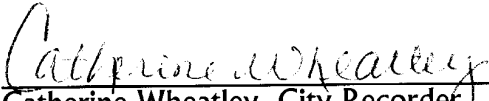
Council reviewed Council goals, with the consensus being as follows for the three goals that need the most work (the Tri Met goal is 70% complete and the affordable housing goal is well underway and staff will have an action plan for Council in August or September):

Highest priority: Downtown/Commuter Rail


Second priority: Washington Square Regional Center Implementation Program (once Beaverton and Washington County have completed their hearings).

Third priority: Bull Mountain annexation; however, the polling of citizens for Bull Mountain and Tigard should be done soon so Council will have information to determine whether the question of annexation should be placed on the November 2003 ballot.

6. CITY MANAGER PERFORMANCE REVIEW – set over the April 23, 2002 Council meeting.
7. COUNCIL LIAISON REPORTS - None
8. NON-AGENDA ITEMS: None
9. EXECUTIVE SESSION: Canceled
10. ADJOURNMENT: 9:59 p.m.


Catherine Wheatley, City Recorder

Attest:


Mayor, City of Tigard
Date: 5-14-02

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